

## MERLINS BRIDGE COMMUNITY COUNCIL

Minutes of Meeting on Wednesday 13<sup>th</sup> May 2026 at 6-30pm, online via the Zoom platform, and in person at Pembrokeshire College, Merlin's Bridge.

**Present:** Cllrs. Chris Lawler, Rita Lawler, Mike Dare, Michelle Lewis, Veronica James; Peter Horton (Clerk).

**Apologies:** C'Ilr Ian Lewis.

The meeting was chaired by C'Ilr Veronica James.

### Declaration of known interests

None

### Approval of minutes of minutes of April 2026 monthly meeting

These were approved by Members, and retained by the Clerk for signature following the meeting (proposer C'Ilr Michelle Lewis, seconder C'Ilr Rita Lawler).

### Matters arising

**Cenotaph.** Nothing had been heard back. Clerk to make formal complaint to P.C.C. over non-responses to enquiries sent in.

**Greenhill Park Drive.** Clerk to chase up substantive response from P.C.C.

### Plans

#### **Planning applications withdrawn**

**25/0999/PA** - Change of use of existing stone barn to residential accommodation (partly in retrospect); Site Address: Westfield Cottage, Pembroke Road, Haverfordwest, Pembrokeshire, SA62 4LA

### Correspondence

01) P.C.C. – Holding response on carriageway issues, Greenhill Park Drive – dealt with in 'Matters Arising' above.

02) F.J. Groundworks – Quotation for bus shelter repairs – Members approved the quotation (proposer C'Ilr Michelle Lewis, seconder C'Ilr Veronica James).

03) P.C.C. – Conclusion of planning enforcement investigation into builders' yard opposite Avallenau – noted.

04) St. Mark's School – General message of appreciation – noted.

05) P.C.C. – Message seeking nominations for Standards Committee – noted.

### Accounts (to include quarterly budget review)

#### **Payments**

Easy Websites (website direct debit) : £ 36-96

Lloyds Bank (monthly bank charges) : £ 4-25

P Horton (reimbursement for bus shelter cleaning, ratification) : £ 150-00

P.C.C. (Memorial bench supply and installation costs) : £1420-80

The above payments were approved by Members (proposer C'Ilr Michelle Lewis, seconder C'Ilr Veronica James).

#### **Income**

P.C.C. (precept) : £5834-00

H.M.R.C. (VAT return) : £ 269-78

**Annual Governance Statement** [NOTE – C’Ilr Michelle Lewis chaired this item]  
Members completed the annual governance statement and accounting statement for 2025/26, and the document was held for signature by the Chairman for this item and the Clerk following the meeting (proposer C’Ilr Michelle Lewis, seconder C’Ilr Mike Dare).

[NOTE – C’Ilr Veronica James resumed chairing the meeting at this point]

**County Councillor’s report**

There was no report this month.

**Discussion of any applications received for co-option of new councillors**

No applications had been received.

**Discussion of arrangements for siting of public bench to mark VE-80 commemorations**

The Clerk confirmed that the invoice for the memorial bench had been received by P.C.C. Once the payment approved in ‘Accounts’ above had cleared, it was expected that the bench would be installed as arranged.

C’Ilr Rita Lawler suggested arranging an event in the Welfare Hall for veterans, to be held on the day prior to Remembrance Sunday. Agenda item to be tabled for June to discuss the idea.

**Any necessary discussion of environmental / dog-fouling issues in community**

C’Ilr Rita Lawler mentioned that verges on both sides of the road at the junction of the Pembroke Road and Greenhill Park Drive had not been cut. Clerk to report to P.C.C.

C’Ilr Michelle Lewis mentioned that the flower beds had gone in, but not including the one on the verge fronting the Welfare Hall. Clerk to check if this bed had been included in previous years, and report to P.C.C. if so.

**Any necessary discussion of future community events**

Agenda item to be tabled for June to discuss any arrangements to be made in connection with the 2026 Remembrance Day commemorations.

**Discussion of arrangements for cleaning of / repairs to community-owned bus shelters**

It was confirmed that the bus shelters had been cleaned.

Repairs of Milford Road bus shelter agreed in ‘Correspondence’ above.

C’Ilr Michelle Lewis mentioned that she had received a work email detailing some planned work on the Milford Road, involving carriageway widening. This would include relocation of the Boxing Club bus shelter.

**Any other business**

**Postbox at Woodlands Park.** C’Ilr Michelle Lewis reported that the postbox that had been damaged and removed from the junction of Woodlands Park and Pembroke Road had now been replaced.

**Shed on land near junction of Woodlands Park and Pembroke Road.** C’Ilr Rita Lawler had noticed a new large structure at this location. She undertook to take photographs and circulate these.

The meeting was closed at 7-15pm. Next meeting - Wednesday 10<sup>th</sup> June 2026